

**DEVELOPMENTAL SERVICES
FINANCE GROUP MEETING
DSFG
LOCATION- SHADOW LAKE
SUMMARY
SEPTEMBER 24-25 2015**

DAY1

- 1. Arrival** **12NOON-LIGHT LUNCH**
The group was welcomed to the meeting over a light lunch
- 2. Welcome** **100PM-DSFG PLANNING GROUP MEMBER**
 - **Today's agenda**
Overview of The agenda for two days was covered with the group
- 3. Housekeeping items** **1:15PM-FLAVIAN**
Housekeeping items- washrooms, kitchen and fire exits were covered
- 4. Ongoing Items** **1:30-2:00PM-FLAVIAN**
 - **Meeting fund**
 - **OBRC-Update/Projects** **Feedback on Q reporting dates**
 - *An overview was provided of DSFG TOR, and meeting fund- there are enough funds to cover the cost of this meeting*
 - *If contributions are required it will be requested at next meeting*
 - *Also provided was an overview of OBRC meeting and projects -REF1(for all)*
- 5. Project updates** **2:00-3:00-CH/CLT**
 - **Data transfer/CH**

CH provided an update on the project-REF2

- **Supported banking/CLT/Shawn**
- **MDP/CLT/Shawn**

CLT provided an update on supported banking and MDP projects –REF3

6. Q4 information 3:00-3:30 CASEY

- *Casey presented the aggregate data, indicators and charts REF4*
- *There was good discussion on how to use the indicators in decision making and on other indicators- Flavian will send out the extraction tool again so that those who want to participate can send in their data to Casey-Action Flavian*
- *Casey will also send out agency data to those who participated-Action Casey*
- *Data group will meet to review the data-action Flavian and Data Group*
- *Some thoughts –total actual expenses compared to funds received to determine shortfall,*

7. SAGE –Financial reporter/Intelligence 3:30-5:00 APRIL/BAASS Business Solutions
James Tang, CPA, CGA | Business Intelligence Practice Lead
Chuck Jerome | Vice President, Business Development

BASS presented SAGE reporter –REF5

8. Adjourn-Day Dinner/Networking 5:00PM

AFTER DINNER-VOLUNTARY NETWORKING/FOCUS SESSIONS (45 minutes each)

FOCUS GROUP 1 7:00 PM OEEM Suggestions

FOCUS GROUP 2 8:00PM Huronia settlement funds issues

Focus group discussed options for settlement funds and protection for vulnerable individuals

DAY 2

9. Welcome Day2 8:30-9:00LIGHT BREAKFAST

Participants were welcomed over breakfast and provided an overview of Day 2 agenda

- 10. VOR- update and next steps** **9:00-10:00 OEEM**
- *OEEM presented an update on the VOR project REF6*
 - *The project ends June 2016- in order to continue agencies need to come together, make commitment to use OEEM on an expanded scope of services- benefits, IT services, repairs(kitchens, bathrooms, HVAC, roofs etc.)- action Flavian to send email to gauge interest*
- 11. Transfer Payment Modernization** **10:00-10:30- Ministry**
- *An overview was provided regarding the current individualized budgeting/funding process and the inconsistent application across the sector –REF7*
 - *Ministry provided a good context as to transformation, individualized budgeting and use of individualized budgeting to modernize transfer payment*
 - *A workgroup will be required to propose a project based on the discussion and context that was provided at the meeting-Flavian will send out an email soliciting interest*
- 12. Training in financial accountability** **10:30:11:00 OBRC on behalf of Provincial Network**
- *This is a network project- to provide training to the sector on financial accountability-REF8*
 - *Will need a province wide workgroup- Flavian will send an email soliciting interest*
- 13. Policy manual update/Policy** **11:00-11:30 WORK GROUP**
While work has started update and discussion was deferred to next meeting
- 14. Fire Marshalls act -Locks** **11:30-12:00 BRIAN S CL London/CLT- Gord/Michael**
- *CLT provided an update on its experience with implementing the fire Marshalls act in its group homes and inconsistencies in interpretations by fire inspectors-REF9*
 - *This generated discussion about experiences and inconsistencies within fire departments in various locations*
- 15. Lunch/Technology** **12:00-1:00 FOCUS GROUP-Video Monitoring, Connectivity, Internet**

- *CLT provided an update on implementing video monitoring within its agency as well as the provision of internet for corporate and individual use-REF10*
- *This generated discussions on changing technology, costs of downloading, accommodating individuals needs, difficulty with providing internet outside major urban areas*

16.Adjournment

1:00PM

*Meeting adjourned- next meeting in the spring taking into account Q reporting timelines, budgets, yearends
Meeting will be at CH*