

OASIS

Business Resource Committee

Work Plan 2017- 2018

Finalized 2017-11-16

This Proposed 2017-18 work plan for OASIS Board approval brings continuity to the projects started in previous fiscal year, with additional emphasis on developing collective strategies regarding networking and information sharing.

The work plan follows the major headings of the Terms of Reference and in each instance, details how the OASIS Business Resource Committee plans to address each item.

AREAS OF FOCUS

1. Networking, sharing of information and best practices within the sector relating to finance and administration, and engaging with DS agencies in the sector
2. Tracking administrative and legislative initiatives and providing constructive feedback to ministries on behalf of DS agencies through OASIS
3. Working collaboratively with the ministry and assisting in any pilot projects that will benefit the agencies and the sector

FOCUS	INITIATIVE	PROJECTS	DESIRED OUTCOMES
Networking, sharing of information and best practices within the sector relating to business, administration and best practices. and engaging with DS agencies in the sector	<ul style="list-style-type: none">• Sponsoring and engaging with DSFG• Sharing information through OASIS website• Flowing projects up and down through DSFG to ensure sector issues and feedback is reflected• Promoting best practices within DS	<ul style="list-style-type: none">• Collecting sector information on an annual basis to develop aggregate indicators similar to those used by the ministry that can be used by individual agencies to compare their indicators to the aggregate and improve their operations• Continuously improve and update the Policy Options	<ul style="list-style-type: none">• Provide sector with indicators similar to the ones tracked by MCSS in order to improve data quality, data integrity and to promote consistency and best practices during data entry• Self-explanatory suggestion additions to manual- review and options for Individualized

FOCUS	INITIATIVE	PROJECTS	DESIRED OUTCOMES
	sector in areas of finance and administration	manual as new information becomes available <ul style="list-style-type: none"> • Assistive technology 	Budgeting (IB) and fee for service budgets.
Tracking administrative and legislative initiatives and providing constructive feedback to ministries on behalf of DS agencies through OASIS	<ul style="list-style-type: none"> • Tracking administrative and legislative developments and their impact on DS agencies • Using the analysis to develop constructive feedback to ministry or government through OASIS 	<ul style="list-style-type: none"> • Providing information to OASIS for advocacy purposes with the implications for agencies due to Bills 145 and 148. Identify changes. • Providing information, resources and tools to members of the DSFG as identified. 	<ul style="list-style-type: none"> • Advocacy efforts are backed by a strong body of information compiled from analysis and sector-wide data.
Working collaboratively with the ministry and assisting in any pilot projects that will benefit the agencies and the sector	<ul style="list-style-type: none"> • Continuing to collaborate with the ministry on financial and administrative initiatives relevant to the sector by regular contact • Assisting the ministry with pilot projects that will benefit the sector and DS agencies 	<ul style="list-style-type: none"> • Working collaboratively with the Ministry/Provincial network and OASIS on the Individual budget project • Provide tools, resources, workshops to the DSFG members as identified. 	<ul style="list-style-type: none"> • Persons from a stakeholder group will be invited to join us in the OBRC meeting. (MCSS, Provincial Network, OASIS Meeting.) • The sector is aware of and aligns their actions to support projects that are initiated by the Ministry, Provincial Network, and OASIS

Committee Composition:

2017-2018 Business Resource Committee Members

REGION	MEMBER	AGENCY
North		
Central East	Margaret Patrowicz	New Leaf
Central West/Provincial	Angelica McKay (Chair)	Christian Horizons
Central West/Provincial	John van Dijk	Christian Horizons
Central West	Lorri Detta	KW Habilitation
Eastern/Provincial	Joanne Stolte	Kinnark
Hamilton Niagara	April Papineau	Community Living Haldimand

Toronto	Casey Pruden	Community Living Toronto
South East	Darlene Ryan	Community Living Prince Edward
South West	Brian Sim-Little	Community Living London
Hamilton Niagara	Dan Rankin	Community Living Hamilton
OASIS Board	Sherry Parsley	Community Living Hamilton

Frequency of Meetings:

Scheduled meetings are every other month on the third Thursday of the month.

Accountability:

1. Meeting notes posted to the OASIS website after Board approval
2. Annual Report submitted to the Board