***OASIS Business Resource Committee***

**Location: Christian Horizons Date: Thursday, December 5, 2013**

**155 Deerhide Cres.**

**Toronto, ON M9M 2Z2**

**1.416.630.3646**



**10:00 am Welcome**

Attendance: Linda Karnas, Margaret Patrowicz, Darlene Ryan, Rick VanDerLey, Flavian Pinto, Lynn Brandt, April Papineau, Sally Ginter

Chair: Linda Karnas

Note Taker: Lynn Brandt

1. Welcome from Linda Karnas
2. Note Taker – Lynn Brandt
3. Approval of agenda

OK

1. OASIS Board Representation – Lu-Ann will remain as Board representative
2. Review of notes of September 6th meeting - fine
3. Review of Items for upcoming DSFG Meeting

Flavian reviewed the agenda items for the December 6th Meeting

* Presentation by Noel Abbott and Terry from OECM will provide information on access to the Vendor of Record project.
* Rob Carducci will speak to Administrative Services Only option for benefit management
* Brendan Pooran will update the group on the Law Commission of Ontario project, Capacity to Consent, and RDSP
* Flavian will update the group on the following projects: Supported Banking, Business Case for Common information system for sector, Cost drivers information sharing, and Budget changes
* Brandon Pottie of New Leaf will provide an overview of tracking software they are using
* Wendy Larman will update the group on CICA accounting changes for NFP agencies
* Brian Sim-Little (CL London) is to provide a session on Excel Skills, and Brian Cutler of CL Windsor will give an overview of the Capacita project

1. Work Plan Review

Flavian reported and all agreed we have made good progress at this point.

1. Terms of Reference – deferred to March, 2014 meeting
2. Feedback on Budget Package, TPAR’s – Flavian advised that the ministry has responded to our questions and there are no immediate adjustments required.
3. Provincial Strategy on Social Enterprise – Sally Ginter agreed to contact the Ministry of Economic Development to get information on IMPACT
4. My Direct Plan – presentation by John Bedell on DARTS Solutions proposed program for accountability for family finances for supported individuals. Discussion regarding feasibility of ORBC supporting program – decided that it would be conflict of interest however organizations could provide feedback
5. Back Office and VOR –Noel Abbott from MOF will present VOR at DSFG meeting
6. AIMS Statistic Reports – April presented a SIL reporting and data collection process to demonstrate the capabilities of AIMS. April will try to schedule a presentation to the DSFG for the March meeting.
7. Supported Banking – RBC representative unable to attend meeting
8. There was a discussion regarding Fire Marshall Regulations – some agencies have received orders and others are having difficulty getting Fire Safety Plans signed by the local Fire Department – OASIS is preparing feedback regarding this

Next Meeting March 6, 2014