

## **Ontario Agencies Supporting Individuals with Special Needs (OASIS) is actively recruiting three (3) members for its Board of Directors.**

OASIS is a provincial, non-profit, association representing over 190 member agencies who share a common purpose of providing exceptional supports to individuals with developmental disabilities residing within the province. The mission of OASIS is to provide leadership through sharing ideas, information and knowledge, and to interact with government and other organizations on issues affecting its members.

Day-to-day operations are led by OASIS' Chief Executive Officer (CEO) and governed by a volunteer Board of Directors. Accountable to the Corporation, the Board satisfies its fiduciary, strategic and generative obligations through planning and decision making to:

- ensure a strategic plan to guide the Corporation
- ensure evaluation processes for OASIS' strategy and Board performance
- support and evaluate the performance of the CEO
- ensure plans related to effectiveness and quality
- ensure sound fiduciary oversight and financial management
- identify and monitor risks
- foster positive relationships and engagement with stakeholders to advance the mission and vision
- steward effective governance policies and practices
- ensure legal and ethical integrity

...all while acting in the best interests of the Corporation.

### **Expectations of Board Members:**

- know and understand the association's mission, vision, values, policies, programs, and needs
- faithfully and diligently prepare for and attend board and standing committee meetings (est. 8 – 10 hours per month) including the review and understanding of financial reports and other materials.
- serve as active advocates and champions for OASIS and the collective membership
- leverage connections, networks, and resources to develop collective action to achieve OASIS' mission and influence public policy
- participate fully in one or more standing committees
- respect the experiences of all who bring their voices and experience into the boardroom

### **Other Responsibilities:**

- uphold the legal duties and laws regarding nonprofit governance (Ontario Not-for-Profit Corporations Act - ONCA)
- follow the association's bylaws, policies, and board resolutions
- review policies related to Roles and Responsibilities, Code of Conduct, Conflict of Interest, Confidentiality, Ethical Decision Making, and Board Performance and Evaluation; and annually sign off on the Directors Duties Agreement

**Meetings:** OASIS bylaws mandate a minimum of six (6) Board meetings annually, occurring between April 1 and March 31. These meetings can be conducted in-person or virtually. In practice, we typically hold eight (8) meetings. Additionally, an Annual General Meeting of members is scheduled in June. Each Board member is also required to be on at least one of the Board's standing committees (Finance and Audit, Governance, Member Services and Stakeholder Relations).

**Terms:** two (2) consecutive terms; each term is three (3) years.

**Attendance:** eighty percent (80%) of meetings held per fiscal year.

The OASIS Board of Directors is a skills-based board. Members with strong expertise in more than one area of the following domains are being sought:

- Board of Director/Governance and Leadership
- Legal and Regulatory
- Advocacy and Public Policy
- Diversity, Equity, and Inclusion
- Financial Acumen
- NFP Association Knowledge
- Volunteer Management
- Fundraising/Grant Writing
- Change Management
- Marketing/PR
- Technology and Digital Skills
- Communications and Public Speaking

**Qualifications:**

- extensive professional and/or governance experience within the domains listed above; significant executive/board leadership accomplishments in non-profit sector, business, government, and/or philanthropy
- a commitment to and understanding of the developmental services (DS) system in Ontario and those our members serve
- savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- personal integrity, credibility, and a passion for improving the lives of individuals with developmental disabilities

Service on OASIS' Board of Directors is without remuneration, except for travel, accommodation costs and pre-authorized out-of-pocket expenses in relation to Board Members' duties.

**Interested parties are asked to submit their curriculum vitae (CV) to [secretary@oasisonline.ca](mailto:secretary@oasisonline.ca) no later than midnight on Tuesday, May 7, 2024.**

\* To ensure our Board is equipped with the necessary skills to meet our evolving needs, the Board will conduct a comprehensive skills assessment. This process will identify candidates who best fill the identified skill needs, forming a proposed slate for approval at the AGM.