



Christian Horizons

PPE Procurement Strategies during COVID-19



Processes Followed

1) Define what is required

Surgical Masks

Gloves

Face Shields

Gowns

Sewn Masks

Processes Followed

2) Quantify PPE required

program level supply (3 day)

A central supply (7 day)

Quantities based on Group Home vs other supports;
supported & staffing levels

Processes Followed

3) District Representation

One person per district responsible for procurement, monitoring and reporting

Contact suppliers, advocate on behalf of our sector, implement best practices

Meeting 3-times a week to identify challenges, processes and brain-storm ideas

Processes Followed

4) Engage Suppliers

CEO letter used to advocate for Christian Horizons

CHALLENGES faced:

Not deemed “essential services” or “front-line workers”

Processes Followed

5) Monitor Suppliers Daily

Dashboard used to highlight low inventory levels

Move inventory among districts

Highlight inventory required to be sourced centrally

Request wider-community support

BEWARE!

Unknown vendors (Hotmail email accounts, rogue offers of supplies etc.)

Prepayment for PPE & promised delivery dates

KN95 masks suppliers unwilling to produce origin certificates.

Well just beware...



Successes

Christian Horizons is close to fulfilling 100% of their forecasted PPE requirements

Reduced programs relying on aerosolized procedures by more than half (less reliant on scarce N95 masks).

Within 1 week secured more than 5,000 sewn masks



Business Resource Committee (OBRC)