***OASIS Business Resource Committee***

**Location: Christian Horizons Date: Friday, September 6, 2013**

**155 DeerhideCres.**

**Toronto, ON M9M 2Z2**

**1.416.630.3646**



**10:00 am Welcome**

Attendance: Linda Karnas, Lu-Ann Cowell, Margaret Patrowicz, Darlene Ryan,

Rick VanDerLey, John Bedell, Flavian Pinto, Angelica McKay, Zull Chaggan, Lynn Brandt, April Papineau

Chair: Linda Karnas

Note Taker: Lynn Brandt

1. Approval of agenda

OK

1. Review Notes of June, 2013
2. Review of Items for upcoming DSFG Meeting

Flavian reviewed the agenda items for the September 13th Meeting

1. Banking

Flavian suggested OASIS front all agencies for Banking as the TD Banking Toronto was using was not working for different TD branches

John said OASIS supports agencies and probably won’t support or endorse one product over another – he suggested set up of RFP for banking

Overall discussion from group members regarding different banking procedures

It was decided to discard TD banking for other agencies

1. Work Plan

Flavian reported that it was on track but requires update of Best Practices Policy Options, update of Procurement and Fire Marshalls Act as agencies are receiving orders to comply after inspections

Projects

1. Is ongoing
2. Is ongoing
3. RDSP option – Law Society is on a two year project certering around question of capacity inconsistency between Federal and Provincial laws – John suggested approaching the Law Society to add RDSP to their project – the Committee has not completed the position paper as they are waiting on a legal opinion from lawyers on the committee
4. Angelica and Flavian will forward to the Law Society
5. The collection of sector information is not complete – the committee will compare information to the Ministry report indicators – John suggested using the Freedom of Information Act for Q4 stats – Flavian and John will ask MCSS for information first
6. HOOP – after discussion it was decided to drop the plan
7. Purchasing – OASIS as lead

April suggested NFP accounting standards update and feedback – Brian provided comments on July 23 – Flavian will forward the comments

1. MCSS Project – Information

Flavian reported on the meeting with MCSS with some OBRC members

Zull asked that we find a mechanism to validate information and time to implement changes and that we ask MCSS to attend an OASIS meeting to dialogue regarding MCSS upcoming changes in December, 2013

1. Survey

Original date was August 15, 2013 – extended to September 13, 2013 due to timing and summer holidays. The need to determine proxy rate adjustment to inflation – decided that there were too many variables to compare

1. IT Database

Flavian provided short summary of discussion with MCSS

* NOC codes were not consistent – MCSS suggested they would consider 1 or 2 for this sector
* Item 7 - $1000.00 capitalized items only
* Materials vs Services – if combined then charge to Services
* Compensated Absences – MCSS said Vacation, Sick and Bereavement only
* WSIB is included in Statutory deductions
* Taxes and assessments – MCSS is looking into our concerns – follow up item
* Capital leases (vehicles) – MCSS is looking into our concerns – follow up item
* Mortgage interest – Flavian is asking for input and will speak to MCSS
* Training – MCSS will look into a webinar for budget training
* TPAR – Rick shared his agency format for Non TPAR – decision to wait for the Q4 to see if MCSS package is easier

Zull asked that we find a mechanism to validate info and time to implement the changes and suggested we ask MCSS to attend an OASIS meeting to dialogue regarding MCSS upcoming changes

Next Meeting December 5, 2013