

OASIS Business Resource Committee (OBRC)  
Annual Report  
April 2010 – March 2011

2010-2011 - the first full year after a change in process in which several smaller projects were identified and prioritized. The OBRC changed the processes by which the projects will be analyzed, researched, and presented to agencies. Each project will have a lead member from the OBRC, who will then recruit a working group for each topic. The working groups will solicit assistance from member agencies and other project-specific experts. The OBRC lead will keep the OBRC updated at every meeting as to the progress of each project.

The OBRC has also dedicated resources to communication through OASIS website and contact management with the finance lead of each member agency. In keeping with our commitment to being a resource for the member agencies, we will be diligent with posting share-worthy information on the OASIS website inside the member section.

Currently posted on the website are:

1. The OBRC's Terms of Reference
2. The Approved Work Plan
3. Committee Member contact information
4. Best Practices Manual
5. Summary notes of previous meetings
6. Vendor of Record information and application process
7. Annual Report (once approved)

One new member was recruited to fill a vacancy left by a departing member. The OBRC welcomed Mr. Zull Chaggan, Kerry's Place, representing Eastern Region.

The OBRC has posted the process by which agencies can apply to and use the Vendors of Record on the OASIS website. An email was also sent to the membership via the ED list and the FIN list to explain the process of application and other information necessary to use this list to its' full cost saving potential. Currently there are 30 vendors available for the broader public sector's use. The OBRC will continue to work with the Ministry in an effort to expand this list and ensure that this list remains relevant and useful to member agencies.

One of the OBRC's continuing goals is to develop our relationship as a resource to the Ministry. We made some headway with this goal in 2009-2010 with the Benchmarking project. We have continued this year to work with the Ministry on other initiatives including giving feedback on Streamlining of Detail Codes and Web-Based Budgeting.

We are confident that our contribution to both of these projects was valued by the Ministry even though neither of these projects has been introduced to the developmental sector as yet.

During 2010-2011, the OBRC completed the Individualized Template and User Guide and introduced both to the developmental sector on April 29, 2010 in a Finance Workshop held at the Holiday Inn Select in Toronto. Registration was sold out and the feedback from the workshop was positive. The OBRC realized that the developmental finance sector needs more workshop/seminar type of information sharing venues. Our 2011-2012 Work Plan includes four more.

Topics researched during 2010-2011, included health benefit consortiums, pension plans, HST and Registered Charities, Registered Charities and the Income Tax Act, Bill 122, & Bill 65. All these topics continue into 2011-2012 and will have developmental sector presentations at various points during the upcoming year.

Look for our 2011-2012 Work Plan to be posted on the OASIS website as soon as it is approved by the OASIS Board of Directors.

The OBRC will have one vacancy to fill, that for Central East Region, when Barb Feyko retires in early 2011-2012. We want to take this opportunity to thank Barb for all of her tireless, and I mean tireless, work she has devoted to this Committee. Barb was a founding member of the OBRC, and the knowledge she imparted to us newbies was always valuable and always relevant. Barb made each of our lives a little bit better every meeting. Thank You Barb. We will miss you!!

Your OASIS Business Resource Committee members:

Karen Carmichael	North East Region	Community Living North Bay
Barb Feyko	Central East Region	Community Living Oshawa-Clarington
Linda Karnas	South West Region	Community Living Chatham-Kent
Kathy Wassink	Central West	Christian Horizons
April Papineau	Hamilton / Niagara Region	Community Living Haldimand
Flavian Pinto	Toronto Region	Community Living Toronto
Darlene Ryan	South East Region	Community Living Prince Edward
Rhonda Stone	North Region	Community Living Algoma
Zull Chaggan	Eastern Region	Kerry's Place
Lu-Ann Cowell	OASIS Board Member	
Ann Kenney	OASIS Board Member	

Respectfully Submitted on behalf of the OBRC

Karen Carmichael, CGA  
Chair