

**DEVELOPMENTAL SERVICES  
FINANCE GROUP MEETING  
DSFG  
LOCATION- CHRISTIAN HORIZONS  
155 DEERHIDE CR  
HWY 400/FINCH AVENUE AREA  
SUMMARY OF MEETING  
JUNE 19 2015**

- OTN event #
- Audio dial-in number
- OTN service desk number

(Meeting Schedule 2015- April 10<sup>th</sup> and June 19<sup>th</sup> at Christian Horizons Toronto with September 10<sup>th</sup> and 11th at shadow Lake )

**AGENDA FOR JUNE 19 2015      PLANNING GROUP MC:**

<b>AGENDA</b>	<b>CONTEXT</b>	<b>SUMMARY</b>
1. Arrival	<ul style="list-style-type: none"> <li>• Arrival</li> <li>• Refreshments</li> </ul>	
2. Welcome from Planning and Resource Group <ul style="list-style-type: none"> <li>• Brian Cutler</li> <li>• Brian Sim-Little</li> <li>• Wendy Larman</li> <li>• April Papineau</li> <li>• Darlene Ryan-chair OBRC</li> <li>• Rose Renaud</li> <li>• Casey Pruden</li> </ul>	<ul style="list-style-type: none"> <li>• Roll Call of VC participants</li> <li>• Welcome</li> </ul>	

<ul style="list-style-type: none"> <li>• David Renfrew</li> <li>• Flavian Pinto</li> </ul>		
3. Ongoing Items	<ul style="list-style-type: none"> <li>• Housekeeping items</li> <li>• Status –Meeting Fund</li> <li>• Agenda for today</li> </ul>	<b>Update and housekeeping items presented See REF1 on the web</b>
4. OBRC Update	<ul style="list-style-type: none"> <li>• Update from most recent meeting and work plan</li> </ul>	
5. BREAK	<b>Help yourself to coffee as session is introduced</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
6. PROJECT UPDATES	<ul style="list-style-type: none"> <li>• <b>SUPPORTED BANKING</b></li> <li>• <b>MY DIRECT PLAN</b></li> <li>• <b>DATA TRANSFER</b></li> </ul>	<ul style="list-style-type: none"> <li>• Verbal updates on supported banking and my direct plan- more detailed presentations in the fall at shadow lake</li> <li>• <b>CH provided an overview and update on data transfer project see REF2 on the website</b></li> </ul>
7. FOCUS- VOR	<ul style="list-style-type: none"> <li>• <b>Project update</b></li> <li>• <b>Agency experience on expense analysis and savings found</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>John presented an update on VOR project and Cathy from CLToronto presented results of analysis on paper products done with OECM</b></li> <li>• <b>See REF3 REF3.1REF3.2 on the website</b></li> </ul>
8. FOCUS-ACCOUNTING ISSUES-NFP	<ul style="list-style-type: none"> <li>• <b>changes in financial reporting,</b></li> <li>• <b>increased focus on risk management and internal controls, forced by the accounting and auditing standards boards</b></li> </ul>	<ul style="list-style-type: none"> <li>• Wendy along with her auditor presented risks related to NFP organizations from an audit perspective –see <b>REF 4 on the website</b></li> </ul>
9. LUNCH AND NETWORKING	<b>break for lunch around noon</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
10. RESOURCE GROUP	<ul style="list-style-type: none"> <li>• <b>Planning for Q4</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Casey Verbally spoke of the Q4 2014-15</b></li> </ul>

UPDATES	<b>INFORMATION- 2014-15</b> <ul style="list-style-type: none"> <li>• <b>SQL-TECHSOUP</b></li> <li>• <b>BYOD application</b></li> </ul>	<b>information collection- extraction tool to be sent towards the end of June-results to be presented at Shadow Lake in September</b> <ul style="list-style-type: none"> <li>• David provided an update on BYOD and experience at CLToronto</li> </ul>
11. FOCUS POLICIES	<ul style="list-style-type: none"> <li>• <b>OBRC manual</b> A quick overview of the OASIS policy manual and next steps</li> </ul>	<ul style="list-style-type: none"> <li>• <b>April and Flavian presented on OBRC manual and asked for a couple of volunteers to review the manual and provide a fresh perspective-Ali and –have volunteered to form a policy group-action Flavian/April with policy group</b></li> <li>• <b>Refer to REF5 on the website</b></li> </ul>
12. FOCUS BOARD REPORTING	<ul style="list-style-type: none"> <li>• <b>Agency reports</b> Sharing of agency reporting templates to boards</li> </ul>	<ul style="list-style-type: none"> <li>• April and Flavian presented board reporting from three agencies- CH, CLToronto and CL Haldimand</li> <li>• <b>Refer to REF5 on the website</b></li> </ul>
13. Feedback /Conclusion /adjournment	Group discussion and feedback- <ul style="list-style-type: none"> <li>• Future topics</li> <li>•</li> </ul>	<b>NEXT MEETING</b> <b>SHADOW LAKE SEPTEMBER 10/11</b> <b>HAVE A GREAT SUMMER</b>